



**MAHARASHTRA RAIL INFRASTRUCTURE DEVELOPMENT
CORPORATION LIMITED**

**INVITATION FOR EXPRESSION OF INTEREST
(EOI)**

**FOR EMPANELMENT OF AGENCIES FOR
ENGINEERING CUM FEASIBILITY SURVEY**

January 2020

EMPANELMENT OF AGENCIES FOR ENGINEERING CUM FEASIBILITY SURVEY

Maharashtra Rail Infrastructure Development Corporation Limited (MRIDC), is a joint venture of Govt. of Maharashtra and Ministry of Railways for implementation of various Railway Projects in the territory of Maharashtra.

The aim of the company is to provide a boost to the Rail Infrastructure projects in and around Maharashtra State. There are several projects like new Railway Lines, Gauge conversion and doubling, waiting for implementation. The aim of the company is to take a leap forward in implementing railway related infra projects.

MRIDC is aiming to complete the task for railway related infra projects in Maharashtra with best possible solutions in shortest possible time. Hence, MRIDC is intended to shortlist and approve the experienced and renowned consultants for giving best possible Engineering cum Feasibility Survey reports.

Accordingly, MRIDC is inviting applications from interested Agencies for Empanelment / Registration of Companies / Firms / Agencies for Engineering cum Feasibility Survey in connection with New Railway Lines, Gauge Conversion, Doubling, Third, Fourth Railway Lines etc.

Any corrigendum to this notice can be seen on our website www.maharail.com.

Last date for receipt of Application / Document in the Corporate Office, Mumbai is **07.02.2020**

MANAGING DIRECTOR
For and on behalf of
Maharashtra Rail Infrastructure Development Corporation Limited
(MRIDC)

Terms and Conditions for the Empanelment of Agencies:

1. The Agencies / Firms desirous of being registered with this organisation should submit their applications in the prescribed proforma Annexed below furnishing full credential and other required information. Application for Empanelment received in any other form will be summarily rejected and will not be considered for registration.
2. A non-refundable processing fee of Rs. 20,000/- is to be sent along with each application in the form of Demand Draft / Pay Order drawn in favour of "Maharashtra Rail Infrastructure Development Corporation Limited" by the applicant. Any application without processing fee will not be considered.
3. Application must reach to the Corporate Office of the MRIDC on or before 07.02.2020 (18:00 hrs). MRIDC will not be responsible for any Delay, Damage or Loss of Documents in transit.
4. Submission of the application for registration does not confer any right in regard to award of any contract, except for being considered for empanelment.
5. Submission of the application for registration also does not guaranty for empanelment of all the applicants. MRIDC reserves the right to reject the request of any of the applicants, without assigning any reason whatsoever.
6. The empanelment made is liable for revocation or cancellation, if it is found at any time that the particulars furnished by the Agency are false.
7. The empanelment made is not transferable.
8. The Firm / Agency should be well acquainted with all existing Acts, Rules, Regulations, orders and Byelaws including all Statutory amendments and enactments of State or Central Government and other local authorities and any other Enactments, Notifications and Acts that may be passed in future either by the state or the Central Government or local authorities in respect of Labour and Service Regulations.
9. A list of similar works completed and Financial turnover, during last seven years including current financial year (CA Certified copy) is required to be included in the documents, however during Tendering process, the eligibility criteria may normally be judged based on the similar work completed and Financial turnover during the last 3 financial years or as per the Tender conditions.
10. There will be no facility of standing earnest money with empanelled Agencies at the time of Tendering. Separate earnest money has to be deposited with each and every Tender as per the Tender conditions.
11. A maximum of 6 Firms / Agencies shall be empanelled with MRIDC for the subject work based on their address; year of establishment; List of Employed Personnel, their Qualifications, field of specialisation, details and number of years of their experience & Curriculum Vitae; Similar works Completed by the Firm in last 7 Years; Work in Progress with date of Award, Target Date of completion & Cost of work; Average Financial Turnover/contract receipts during last 7 years; Equipment available with the Firm for the specific purpose of Engineering cum feasibility survey; DPR Prepared & Submitted to the client during last 7 years, etc.

12. The empanelled list will be initially valid for a period of one year from the date of issue of empanelled list.
13. The empanelled list will be for the official use of MRIDC and shall therefore be treated as confidential record of MRIDC and will not be supplied to any Firms / Agencies in any case.
14. The empanelled Agencies will be required to maintain a refundable, interest free Deposit of Rs. 1,00,000/- (One Lakh) during the validity period of Empanelled list for their being eligible for participation in Tenders of MRIDC.
15. The Empanelled agency should participate in atleast 75% of the tenders called by MRIDC failing which, Firm's Empanelment should be cancelled, Interest free deposit to be forfeited, Earnest Money Deposit of any tender under consideration to be forfeited, contract awarded if any, to be cancelled with penalty decided by MRIDC and firm should be black-listed for 05 years.
16. The Competent authority on specific reasons / remarks may remove the name of an Agency / Firm from the empanelled list, if the Agency:
 - a) Has on more than one occasion failed to execute a contract or has executed it unsatisfactorily
(or)
 - b) Fails to abide by the conditions of empanelment or is found to have given false particulars / information at the time of empanelment
(or)
 - c) Persistently violates any important condition (s) of the contract
(or)
 - d) Is proved to be responsible for executing the works with defects in a number of cases
(or)
 - e) Is declared or in the process of being declared bankrupt or insolvent, or wound up or dissolved or partitioned
(or)
 - f) Persistently violates the Labour Regulations and Rules.

17. The Application for empanelment is to be addressed to:

To,
Maharashtra Rail Infrastructure Development Corporation Limited
2nd floor, Hoechst House,
Nariman Point,
Mumbai – 400 021

Following documents need to be submitted for "Empanelment of Firms / Agencies for the work of Engineering cum Feasibility Survey"

- a) About the Company / Firm / Agency, its Website, Address, year of establishment etc., Board of Directors if any.
- b) The Company / Agency / Firm must have valid certificate of incorporation.
- c) The Company / Agency / Firm must have valid PAN and Service Tax & GST registration number.
- d) List of employed personnel, their qualifications, field of specialisation, details and no. of years of their experience, their contact details curriculum vitae if available in a tabular form.
- e) List of similar works completed during last 7 years in a tabular form, with Date of Starting, Date of completion, Value of work, Name of team leader, Name of client, Time extension granted / taken if any, with reason thereof. The completed composite work involving the work component of "Geo-technical Investigation and Soil / Rock testing work" may also be included in the list. Work completion certificates to be enclosed.
- f) List of similar works in progress in a tabular form, with Date of award, Target date of completion, Value of work, Name of team leader, Time extension given if any, reason thereof. The in-progress composite work involving the work component of "Engineering cum Feasibility Survey work" shall also be included in the list. Copy of Letter of Acceptance and work completion certificates are required to be enclosed.
- g) Year – wise financial turnover / contract receipts during last 7 years and current financial year (duly certified by CA).
- h) List of plants, machineries, equipment and laboratory available for the specific purpose of Engineering cum Feasibility Survey work.
- i) All supporting documents duly attested should be attached with the application.
- j) An affidavit should be executed on a non-judicial Stamp Paper of Rs. 100/- declaring that *"All documents, declarations and certificates submitted alongwith the application are genuine and correct & we accept all the Terms & conditions given in the Empanelment of Agencies for Geo – technical investigation and Soil / Rock testing. In case, any of these are found to be wrong, forged or fabricated at any stage, our Empanelment should be cancelled, Interest – free deposit to be forfeited, Earnest money deposit of any tender under consideration to be forfeited, contract awarded if any, to be cancelled with penalty decided by MRIDC and firm should be black-listed for 05 years."*
- k) List of Engineering cum Feasibility Survey work done during last 7 years in the following format given in Form-4.
- l) List of Engineering cum Feasibility Survey report submitted during last 7 years, given in Form-6.

FORM - 1

APPLICATION FORM FOR EMPANELMENT

Information to be furnished by the Applicant

Sr. No.	Particulars	Details
1.	Name of Agency / Firm / Consultancy	
2.	Year of Establishment / Incorporation Details	
3.	Status of Firm (Proprietorship/Partnership/Limited/Any other)	
4.	Complete Address for Communication	
5.	Contact Person & Designation	
6.	Telephone No.	
7.	Mobile No.	
8.	Fax No.	
9.	Email ID	
10.	Details regarding Demand Draft/ Pay order for Application Fee (Non-Refundable) as mentioned in EoI.	
11.	Details of Directors/Partners/Proprietors	Attached Separately in Form 2
12.	List of permanent professional Employees and Key Personnel mentioning their specialization, qualifications, experience and association with the firm	Attached Separately in Form 3
13.	List of Consultancy Assignments completed	Attached Separately in Form 4
14.	List of Consultancy Assignments in progress	Attached Separately in Form 5
15.	List of Engineering cum Feasibility Survey report submitted during last 7 years	Attached Separately in Form 6
16.	Financial Status of last 7 years including current Financial year	Attached Separately in Form 7
17.	List of equipment available with the firm	Attached Separately in Form 8
18.	Details of Litigation / Disputes over last 7 years	Attached Separately in Form 9
19.	Details of Awards	Attached Separately in Form 10
20.	Details of Empanelment / Registration with Govt. Agency/Dept./Firms etc.	Attached Separately in Form 11
21.	Job / Work assigned during Period of Empanelment / Registration (under SN 20)	Attached Separately in Form 12
22.	Affidavit	Attached Separately

Note: Brochure with incorporation Certificates, Pan Card, GST Registration No, shall be submitted by the Firm

Date:

Place:

Company Seal

Signature of Authorized Signatory

Name:

Designation:

FORM - 2
DETAILS OF DIRECTORS/PARTNERS/PROPRIETORS

Sr. No.	Name of Partners/Directors/Proprietors	Academic Qualifications	Designation	Address/Phone/Fax/Email
1.				
2.				
3.				
4.				

Note :-

- 1) Necessary documents to prove above facts shall be attached (duly attested).

Date:
Place:

Company Seal

Signature of Authorized Signatory
Name:
Designation:

FORM- 3

NUMBER OF PERSONNEL IN THE ORGANISATION OR ASSOCIATE FIRMS.

Sr. No.	KEY PERSONNEL			Number		
	Name	Designation	Qualification	Experience > 10 years.	Experience between 5 to 10 years.	Experience between 2 to 5 years.
	Technical Key Personnel					
1.						
2.						
3.						
4.						
	Non-Technical Key Personnel					
1.						
2.						
3.						

Note:-

1. Detailed CVs of the above key personnel along with Certificate issued by the firm regarding employment of the professional with the firm (clearly indicating date of employment with the firm) shall be attached.

Date:
Place:

Company Seal

Signature of Authorized Signatory
Name:
Designation:

FORM - 4**LIST OF CONSULTANCY ASSIGNMENTS COMPLETED IN LAST 07 YEARS**

Sr. No	Name Of the completed Work/ Project with address	Description of Assignment	Scope of Services rendered	Name and add. of Owner / Client	Value of Work/ Project	Consultancy Fess in (Rs.)	Date of Start of Work/ Project		Date of Completion of Work/ Project		Liquidated Damages, if any, imposed on Consultant	Any other relevant information
							Stipulated	Actual	Stipulated	Actual		
1	2	3	4	5	6	7	8	9	10	11	12	13

Note:

- 1 The list of Works/Projects mentioned above should be substantiated with documentary evidence such as Work Orders / Contract Agreements and Completion Certificates duly attested.
- 2 Applications received without necessary documentary evidence are liable to be rejected.

Date:
Place:

Company Seal

Signature of Authorized Signatory
Name:
Designation:

FORM - 5

LIST OF MAJOR CONSULTANCY ASSIGNMENTS IN PROGRESS

Sr. No.	Name of Work/ Project in Progress with Address	Description of Assignment	Name and address of Owner	Scope of Service to be provided.	Value of Work/ Project	Value of Consultancy	Date of Start of Work/ Project	Stipulated time of Completion	Status of Work	Expected Date of Completion	Any other relevant information
1	2	3	4	5	6	7	8	9	10	11	12

Note:

- 1 The list of Works/Projects mentioned above should be substantiated with documentary evidence such as Work Orders/Contract Agreements duly attested.
- 2 Applications received without necessary documentary evidence are liable to be rejected.

Date:
Place:

Company Seal

Signature of Authorized Signatory
Name:
Designation:

FORM - 7

FINANCIAL STATUS

Financial Turnover, during last Seven Years including Current Financial Year Including Current Financial Year (CA Certified):

Sr. No.	Financial Year	Turnover (in Rs.) from Consultancy
1.	2019-20*	
2.	2018-19	
3.	2017-18	
4.	2016-17	
5.	2015-16	
6.	2014-15	
7.	2013-14	
8.	2012-13	

* Current Financial year 2019-20, upto 31.12.2019

Note : Certified copies of audited Balance Sheets/Chartered Accountants Certificates to be enclosed.

Date:

Company Seal

Place:

Signature of Authorized Signatory

Name:

Designation:

FORM - 8
LIST OF EQUIPMENTS AVAILABLE WITH THE FIRM

Sr. No.	Name of Equipment required for Engineering cum Feasibility Survey	Type	Year of make	Nos.
	1	2	3	4
1				
2				
3				
4				

Date:
Place:

Company Seal

Signature of Authorized Signatory
Name:
Designation:

FORM - 9

Details of Litigation/Dispute over Last 7 years

Sr. No.	Particulars of Litigation/ Arbitration /Disputes/actions	Name of Party/Institute/ Organization concern against whom the litigation/arbitration is preferred.	Date of Litigation/ Arbitration	Present stage of Litigation/ Arbitration	Remarks
1	2	3	4	5	6

Date:
Place:

Company Seal

Signature of Authorized Signatory
Name:
Designation:

FORM - 10

Details of Awards

Sr. No.	Particulars of Awards.	Name of Party/ Institute/ Organization concern against whom the awards	Date of awards	Remarks.
1	2	3	4	5

Date:
Place:

Company Seal

Signature of Authorized Signatory
Name:
Designation:

FORM - 11

Empanelment / Registration with the Govt. Agency / Dept. / Firms etc.

Sr. No.	Name of Govt. Agency / Dept. / Firms etc.	Under Head of	Validity of Empanelment
1	2	3	4

Date:
Place:

Company Seal

Signature of Authorized Signatory
Name:
Designation:

FORM - 12

**Works / Job assigned during period of empanelment /
Registration**

Sr. No.	Name of work, Project with Address.	Consultancy assignment as prime consultant OR Joint Venture OR Associates.	Value of Project	Value of Consultancy Fees
1	2	3	4	5

Date:
Place:

Company Seal

Signature of Authorized Signatory
Name:
Designation: