

APPLICATION FORM

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| Photographs should be self attested |
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1. **Name of the Post applied for :**

2. **Applying for Deputation /Absorption / On contract basis (Tick whichever is applicable) :**

3. **Name of the Present Organisation:**

4. **Present Designation:**

5. **Candidate's Name (in capital letters) (Please keep one box blank between name, middle name & surname) :**

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6. **Father's / Husband's name (in capital letters) (Please keep one box blank between name, middle name & surname) :**

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|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
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7. **Date of Birth :**

| | | |
|------------|--------------|-------------|
| Day | Month | Year |
| | | |

8. **Date of Retirement :**

| | | |
|------------|--------------|-------------|
| Day | Month | Year |
| | | |

9. Educational Qualification (Academic & Professional) possessed by the officer:

| Degree | Institute | Board / University | Maximum Marks | Year of Passing | Marks Obtained | %age of marks (up to 2 decimal) |
|--------|-----------|--------------------|---------------|-----------------|----------------|---------------------------------|
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10. Details of employment # in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

| Name and address of employer | Designation | Scale of Pay | Period of Service | | Total Experience in years | Clearly indicate the nature of experience. Also mention the name of the project / unit where worked |
|------------------------------|-------------|--------------|-------------------|----|---------------------------|---|
| | | | From | To | | |
| | | | | | | |
| | | | | | | |
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| | | | | | | |

The employment should be supported by way of documentary evidence i.e work certificate from employer, appointment letter from organisations, pay slips etc

11. APAR / ACR gradings for last 3 years (Please attach copies):

| 2017 | 2016 | 2015 |
|------|------|------|
| | | |

12. Nature of present employment i.e., Ad-hoc / Temporary / Contractual / Regular (Tick whichever is applicable)

13. Additional details about present employment:

a) Central Govt. / State Govt.

b) Central PSU / State PSU / Joint Sector / SPV

c) Metro Railway

(c) Pvt Sector

(d) Any other sector

14. Details of pay particulars (Copy of last Salary Slip duly self-attested to be attached):

a) Are you in CDA or IDA pay:

b) If in CDA, please indicate the Pay, Pay Band and Level:

c) The Pay, Pay band and level held under MACP, if applicable:

d) If in IDA, please indicate the new pay scale w.e.f.01.01.2017 :

e) Whether in pre revised or revised scale of Pay (CDA / IDA):

f) If in Pre-revised scale of pay in IDA then indicate the pre-revised scale and the corresponding revised scale of pay in New IDA scale w.e.f.01.01.2017 :

15. Total emolument per month :

(Give break up)

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16. Additional information, if any, which you would like to mention in support of your suitability for the post. Amongst other things may provide information with regard to (i) Additional academic qualifications (ii) Professional training and (iii) Work experience with respect to job description of the post advertised) (The details should not be in more than 200 words. Enclose a separate sheet, if the space is insufficient) :

17. Community :

| SC | ST | OBC | GEN | OTHERS |
|----|----|-----|-----|--------|
| | | | | |

18. Present Address (in capital letters)

19. Permanent Address (in capital Letters) :

20. Mobile No :

21. Email id :

22. References (Of 2 Senior Officers with whom you have worked for a minimum of 2 years or more) :

| I | | II |
|--------------|--|----|
| Name | | |
| Design. | | |
| Organisation | | |
| Mob | | |
| email | | |

DECLARATION TO BE SIGNED BY THE CANDIDATE

I hereby certify and declare that (i) I have carefully gone through the vacancy circular / advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the selection Committee at the time of selection for the post, (ii) All statements made and information given by me in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information or part of it being found false or incorrect before or after the interview or appointment, criminal action can be initiated against me by MRIDL and my candidature / appointment shall automatically stand terminated, (iii) I further declare that I fulfil all the conditions of eligibility prescribed for the post applied for. (iv) In case my application is not received by MRIDL within the stipulated date due to postal delay or otherwise, MRIDL will not be responsible for such delay.

23. List of Enclosures: (i) (ii)
 (iii) (iv)
 (v) (vi)

Place:

Date: (Signature of the Applicant)

24. Declaration about DA / VIG / SPE / CBI / CRIMINAL CASEs

For Candidates applying on absorption basis / Deputation / On Contract Basis*

I hereby certify that I do not have any Disciplinary case / Vigilance Case / Any case arising out of SPE / CBI pending against me. I do not have any Criminal Proceedings pending against me.

I further certify that I am not undergoing any punishment as on the date of this application.

(Signature of the Applicant)

***Candidates applying on deputation have to provide an additional DA / Vig / SPE clearance certificate from their employers, while sending the second copy of the application through proper channel.**